

Charging & Remissions Policy

Rationale

This charging and remissions policy complies with statutory requirements, has regard to the Local Authority's policy statements on charging and is reviewed on an annual basis.

Snack

Children who attend Nursery School are provided with a snack each session and a weekly contribution for every child is expected. Parents/carers are notified of the amount, which is payable by bank transfer. They may pay for a half term or a full term. This is in addition to any Day Care fees that the parent/carer pays. Snack usually consists of a drink of milk or water and fruit/vegetables/crackers with butter/cheese spread/yoghurt, etc. Occasionally, the children may make their own snack, such as sandwiches, toast, or pancakes, as part of a planned learning experience. Any surplus snack money is used to purchase consumable resources to enhance learning, such as play-dough, or baking ingredients. No child will be excluded, or treated differently, where a contribution is not received.

Voluntary Contributions

Nursery School will ask parents for additional voluntary contributions for:

- charity events
- educational visits
- 'extra' activities such as dance/gymnastics/football which are delivered by an external provider

This list is not exhaustive.

The Nursery School reserves the right to cancel activities/events/trips if voluntary contributions do not cover the cost. Children of parents who are unable/do not wish to contribute will not be treated any differently. If the activity/event/trip goes ahead, it may include children whose parents have not made a contribution.

The nursery recognises that accidental damage can occur. However, the nursery may seek to recover any costs incurred as a result of an item of nursery property being damaged, broken, or lost due to inappropriate behaviour, thoughtlessness, or carelessness. Each incident will be dealt with on its own merit and at the discretion of the Headteacher.

Funded Sessions

No charge can be made for the Early Years free entitlement of 15 hours per week for 3-4 year-olds and eligible 2-year-olds, but parents/carers can purchase additional childcare provision where available.

Parents/carers entitled to 30 hours funded childcare for 3-4 year-olds must take their funded hours between 8.45am-3.45pm* (school day), during term time only.

For children who attend a school day (or part of it, but more than their 15 funded hours), there is a charge of £9.00 per day. This charge covers the cost of a meal**, the additional snack and any additional activities and consumables.

Paid Childcare

The Day Care Centre offers paid childcare for children aged from 6 weeks to 4 years. Charges are based on staffing and resource requirements to meet Early Years Foundation Stage (EYFS) and Ofsted regulations.

A deposit is payable to secure a place. Parents/carers must sign a contract agreeing to the terms and conditions, charges and the obligations of parents/carers and the nursery. A minimum of 2 sessions per week must be booked. Parents/carers are invoiced on the first working day of each month. Charges are made for Bank Holidays and for periods of child absence due to illness or holiday.

Fees for Extended Hours and Holiday Care

For over 3's, extended hours and wrap-around care (Breakfast/After School Club) are available term time only. Holiday Club is available for over 3's during school holidays. Information about charges is available on request. The charging policy covers children accessing care which is additional to the Early Years free entitlement

Day Care Fees

Day Care (under 3's and over 3's) is open 8am-6pm for 51 weeks of the year. Information about charges is available on request.

The nursery will make every effort to avoid unnecessary costs to parents.

The nursery does not seek to make a profit.

The nursery reserves the right to refer outstanding debts to the Local Authority Debt Collection Service.

Lettings

The nursery currently has no lettings.

** Children who take up the full offer and attend a school day, 8.45am-3.45pm, five days a week access 35 hours of care and education rather than the funded 30.*

*** Nursery Schools do not receive subsidised school meals in the same way that primary schools do. We are therefore bound to pass on any increases in food costs to parents/carers.*

*Grosvenor Nursery School and Day Care March 2023
This policy will be reviewed every year.*